

**MINUTES OF ELFORD PARISH COUNCIL MEETING HELD  
9 MARCH 2009**

**PRESENT** Cllrs Billingham (Chair), Mrs Embry , Gilbert, Greenwell, Robotham, Smith and Taylor

**IN ATTENDANCE** Mrs Ruth Redgate (Clerk)

**OPEN FORUM**

Two items discussed were agenda items and therefore discussed during the meeting. See separate notes for one additional item.

**1 APOLOGIES**

None.

**2 DECLARATIONS OF INTEREST**

None at this stage.

**3 TO APPROVE AND ACCEPT THE MINUTES OF THE PREVIOUS MEETING**

It was **RESOLVED** and all agreed that the minutes of the meeting held on 9 February were a true and accurate record of the meeting.

**4 CLERK'S REPORT**

The Clerk has been appointed as Locum Clerk at Wigginton and Hopwas Parish Council with immediate effect. The Clerk also made the Council aware of an email that was read out during the public session at the Wigginton and Hopwas parish Council, which they had disassociated themselves from.

**5 PLANNING**

a To note any planning matters dealt with under delegated authority

None

b Planning Matters for Decision

**10/00156/FUL** - Construction of tarmacadam hard standing -1 Croft Close – **NO OBJECTIONS**

c Planning Matters for information

None.

**6 POLICE UPDATE**

None. Clerk to chase a response regarding signage at the bridges.

**Clerk**

**7 HIGHWAYS UPDATE**

The recent bus review undertaken was being held up as Fazely Town Council although invited

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CHAIR'S INITIALS .....

failed to attend but has its own issues/arrangements with Drayton Manor Park. It is now being looked at countywide

**8 TO RECEIVE AN UPDATE ON THE COMMUNITY SHOP**

Awaiting the minutes of the meeting held between the Community Shop Committee and the Village Hall Committee

**9 TO REVIEW THE RISK ASSESSMENT**

The document was reviewed, updated and actions identified.

**10 TO CONSIDER A MEMORIAL FOR BRYAN PICKERING**

It was felt that as a Council this would be setting a precedent and therefore no memorial from the Council would be provided.

**11 TO RECEIVE, CONSIDERED AND APPROVE WHICH FIRST AID COURSES TO OFFER TO THE VILLAGE**

It was **RESOLVED** and all agreed that the Family First Aid and Emergency Life Support Courses would be offered to the village, via the Parish Magazine. If any non villagers were interested they would be charged the appropriate course fee.

**Clerk**

**12 TO RECEIVE AND CONSIDER AN UPDATE ON THE TERMS OF REFERENCE FOR THE PLAYGROUND**

The document from the Playground Working Group has only been received on the afternoon of the meeting. The Clerk asked for it to be minuted that it was illegal for the proposal of one Council and one volunteer to sign the cheques as this was in contravention of LGA 1972 S150(5).

However it was **RESOLVED** and all agreed to the document in principal including the cheque signing and it was further **RESOLVED** and all agreed that the Chair could hold discussions with members of the working group to take the document forward.

**13 TO RECEIVE, CONSIDER AND APPROVE THE ARRANGEMENTS OF THE COVER AT THE POST OFFICE**

The Post Office for personal reason would be changing its open times from 13 April to 15 June to 9.30 am – 12.00 noon, with no provision on 27 April, 4 and 25 May and 1 June.

Cllr Robotham confirmed that the Village Hall had arranged for Post Mistress to have her own key to the village hall.

**14 TO CONSIDER A RESPONSE TO THE RECENT POWER OUTAGES**

Mr Burgess had received an update to his recent letter to Central Networks and agreed to keep the Clerk up to date on further response.

**15 FINANCE UPDATE**

a The Cheques for Payments Lists was approved.

<b>Cheque</b>	<b>Gross £</b>	<b>Details</b>
76	17.20	Community Council of Staffordshire
SO		Ruth Redgate

77	88.28	Ruth Redgate
78	22.50	Viking Office Supplies
79	196.00	Elford village Hall
80	212.52	Eon
81	111.62	Edge Designs

b The financial comparison was **NOTED**.

c It was **RESOLVED** and all agreed not to provide a donation to LD Play Programme 2010.

16 **PARISH COUNCIL DIARY – ALL**

a Past Dates

- i SLCC Practitioners’ Conference 26 – 27 February 2010 – Moat House, Stoke on Trent – Clerk jointly funded with Anglesey and Branston
- ii LDC Chairman’s Dinner Dance - 5 March 2010

b Future Dates

- i LDC Parish Forum – 1 April 2010 – Chair cannot attend, Vice Chair to see if they can
- ii Parish Assembly – 4 May 2010

17 **ITEMS FOR FUTURE MEETINGS**

Review of risk assessment.

18 **DATE AND TIME OF NEXT MEETING**

Tuesday 13 April 2010

19 **TO RECEIVE THE PERSONNEL COMMITTEE REPORT**

The clerk handed a letter of resignation to the Council with effect from 5 April 2010. The letter stated the Clerk’s reasons for going.

..... Signed by Chair/Vice Chair ..... Dated