

**MINUTES OF ELFORD PARISH COUNCIL MEETING HELD  
9 FEBRUARY 2009**

**PRESENT** Cllrs Billingham (Chair), Mrs Embry (part), Gilbert, Greenwell, Robotham, Smith and Taylor

**IN ATTENDANCE** Mrs Ruth Redgate (Clerk)

**OPEN FORUM**

Items discussed were agenda items and therefore discussed during the meeting.

**1 APOLOGIES**

Apologies were received and accepted from Cllr Gilbert.

**2 DECLARATIONS OF INTEREST**

None at this stage.

**3 TO APPROVE AND ACCEPT THE MINUTES OF THE PREVIOUS MEETING**

It was **RESOLVED** and all agreed that the minutes of the meeting held on 12 January were a true and accurate record of the meeting.

**4 TO CONSIDER THE CANDIDATES FOR CO-OPTION AS PARISH COUNCILLOR**

Cllr Mrs Embury joined the meeting.

It was **RESOLVED** and agreed that Neil Taylor be offered the position.

**5 TO RECEIVE THE SIGNED DECLARATION OF ACCEPTANCE OF OFFICE**

This was duly signed by Neil Taylor who then took his place as a Parish Councillor.

**6 CLERK'S REPORT**

The clerk has been appointed as the permanent Clerk at Branston for ten hours per week.

Floraspape have indicated that there is no charge for the Christmas Tree for 2009/10.

**5 PLANNING**

a To note any planning matters dealt with under delegated authority

**10/002/CA** - T1 – Oak – fell because of disease, T2 – Ash – fell because of excessive shedding, T3 – Ash – fell because of excessive shedding, T4 – Group of Limes - Crown lift to 5m – prune back over orchard by 2-3m – Home Farm House, Church Road – **NO OBJECTION**

Planning Matters for Decision

b

**10/00020/FUL AND LBC** - Works to Listed building to enable various alterations and repairs to existing building and erection of a new orangery to rear – The Mill House – **NO OBJECTION**

Planning Matters for information

c None.

**8 POLICE UPDATE**

Reminder that a Cuppa with your Copper takes place on 10 February at Howard Primary School, between 3.00 and 4.00 pm.

**9 HIGHWAYS UPDATE**

None.

**10 TO RECEIVE AN UPDATE ON THE COMMUNITY SHOP**

A meeting is taking place with the full Village Hall Committee on Tuesday 23 February.

**11 TO CONSIDER THE ESTABLISHMENT OF A BEST KEPT VILLAGE WORKING GROUP**

Cllr Embury undertook to oversee the entry for 2010.

**12 TO CONSIDER THE MANAGEMENT OF THE FLOWER TUBS**

Only two tubs are unallocated. Those who have agreed to care for tub have all indicated that they will provide their own plants. This means that the funds identified can be earmarked for replacement of tubs.

**13 TO RECEIVE, CONSIDER AND APPROVE THE APPOINTMENT OF MRS CORLESS AS THE INTERNAL AUDITOR FOR 2009/10**

It was **RESOLVED** and all agreed to the appointment of Mrs Corless as Internal Auditor for 2009/10.

**14 TO RECEIVE, CONSIDER AND APPROVE AN AMENDMENT TO THE CO-OPTION PROCEDURE**

It was **RESOLVED** and all agreed to point 3 being changed to “7 – 15 days, depending on Clerk’s availability, of the end of the time for notice of election” and item 4 being changed from 35 days to 25 days.

**15 TO RECEIVE AND CONSIDER AN UPDATE ON THE TERMS OF REFERENCE FOR THE PLAYGROUND COMMITTEE**

It was **RESOLVED** and all agreed that Cllr Taylor would fill the vacancy on this committee. Some issues have been raised regarding the draft terms and these need to be considered and addressed.

16 **FINANCE UPDATE**

- a The Cheques for Payments Lists was approved.

<b>Cheque</b>	<b>Gross £</b>	<b>Details</b>
SO		Ruth Redgate
71	39.50	Ruth Redgate
72	84.00	Elford Village Hall
73	76.38	SLCC
74	748.90	Allianz Insurance plc
75	22.80	Inland Revenue

- b The financial comparison was **NOTED**.

- c It was **RESOLVED** and all agreed not to provide a donation to LD Play Programme 2010.

17 **PARISH COUNCIL DIARY – ALL**

- a Past Dates

- i Lichfield Area Committee – 19 January 2010 – no one
- ii Lichfield Parish Forum – 19 January 2010 – Chair. Following the presentation at the November meeting regarding the recycling plant in Aldridge the Director of operations confirmed that visits could be arranged to see the plant in operation. Clerk to chase as no contact has been made.

Clerk

- b Future Dates

- i SLCC Practitioners' Conference 26 – 27 February 2010 – Moat House, Stoke on Trent – Clerk jointly funded with Anglesey and Branston
- ii LDC Chairman's Dinner Dance - 5 March 2010
- iii LDC Parish Forum – 1 April 2010

18 **ITEMS FOR FUTURE MEETINGS**

Review of risk assessment.

19 **DATE AND TIME OF NEXT MEETING**

Tuesday 9 March 2010

20 **TO RECEIVE THE PERSONNEL COMMITTEE REPORT**

The report was accepted. The Chairman will discuss with points with the Clerk .

Chair

..... Signed by Chair/Vice Chair ..... Dated