

**MINUTES OF ELFORD PARISH COUNCIL MEETING HELD
20 APRIL 2009**

PRESENT Cllrs Billingham (Chair), Mrs Embury, Gilbert, Robotham and Smith
IN ATTENDANCE Mrs Ruth Redgate (Clerk)

OPEN FORUM

Parking in The Shrubbery

1 APOLOGIES

Apologies were received and noted from Cllrs Greenwell and Tooth.

2 DECLARATIONS OF INTEREST

None at this stage.

3 TO APPROVE AND ACCEPT THE MINUTES OF THE PREVIOUS MEETING

It was **RESOLVED** and all agreed that the minutes of the meeting held on 16 March 2009 were a true and accurate record of the meeting.

4 TO RECEIVE THE CLERK'S REPORT

None

5 PLANNING

a To note any planning matters dealt with under delegated authority

None

b Planning Matters for Decision

None

c Planning matters for information

None

6 POLICE UPDATE

None

7 HIGHWAYS UPDATE

Highways are currently undergoing a restructure. Teams will now be Countywide and not area based. Should be completed before the end of the month.

BCC have assessed the trees in Brickhouse Lane, responsibility of their tenant who has been contacted to deal with them.

8 TO RECEIVE AN UPDATE FROM THE SPORTSFIELD COMMITTEE

Meeting took place and was productive. Lease to be drawn up for the Football Club at a proposed rent of £5.00 to include that fact that village events take priority as it is our sports field and that they maintain the hedge. It was suggested that both clubs let the Clerk have the fixture details etc so that any other requests, including those of villagers, received for the use of the Sportsfield can be checked against these before agreeing.

9 TO REVIEW THE DRAFT PARISH PLAN

Needs to be on the website and ready for the annual assembly.

10 TO CONSIDER OPTIONS FOR THE ANNUAL PARISH ASSEMBLY

Items to include the launch of the parish plan, community shop, village hall constitution, quarry updates and village group reports. Flyer to be produced.

Clerk

11 TO RECEIVE AN UPDATE ON THE COMMUNITY SHOP

The current premises are no longer an option for the lease. The portacabin option will now be progressed. Information needed from the social club includes rent, electricity and water access. Location would be on the advice of LDC Planning Department.

12 TO RECEIVE AN UPDATE ON THE PLAYGROUND BOUNDARY MEETING

The Chair attended a meeting with the Chair of the Playground Working Group and the owner of Church Gate Cottage. The Working Group intends to replace all the wooden fencing around the playground and will also do the Sportsfield side of the boundary at Church Gate Cottage. Until this happens temporary mesh fencing will be installed. The owner of Church Gate Cottage will be responsible for the maintenance of the trees on both sides of the boundary.

13 FINANCE

a The Cheques for Payments List was approved ns/tg

b	21	Clerk's Salary	
	22	HMRC	£222.94
	23	Grand Lawns	£110.00
	24	Elford Village Hall	£216.00
	25	Viking Office Supplies	£59.65
	26	EON	£118.98
	27	Edge Designs	£109.25
	28	SPCA	£204.00

c It was **RESOLVED** and all agreed that dog bin be installed at The Beck/Burton Road
John Tim – Ruth do double check with highways that it's ok. £265.00 one

d It was **RESOLVED** and all agreed that the Clerk's salary be paid by Standing Order on the 20th of each month. 20th.

Clerk

- e It was **RESOLVED** and all agreed that gates be installed at the Cricket/Football Club entrance at an approximate cost of £600.00. The monies in the Sportsfield account to be used with the balance being paid by the Cricket and Football Clubs. Parish Council to obtain three quotes and order the gates and locks for all three gates. Keys/access codes to be kept by the Cricket and Football Clubs and Parish Clerk.

14 PARISH COUNCIL DIARY – ALL

a Past Dates

- i Comberford Quarry Meeting – 25 March 2009
- ii Parish Forum – 6 April 2009 – Cllrs Billingham
- iii Highways Forum – 15 April 2009 – 5.30 pm at LDC –Clerk

b Future Dates

- i SLCC Branch AGM – 23 April 2009 – Clerk
- ii Annual Parish Assembly – 13 May 2009 7.30 pm

15 ITEMS FOR FUTURE MEETINGS

Shop standing item

16 DATE AND TIME OF NEXT MEETING

Monday 18 May 2009

..... **Signed by Chair/Vice Chair** **Dated**