

**MINUTES OF ELFORD PARISH COUNCIL MEETING HELD
12 JANUARY 2009**

PRESENT Cllrs Billingham (Chair), Mrs Embry, Gilbert, Greenwell, Robotham and Smith

IN ATTENDANCE Mrs Ruth Redgate (Clerk)

OPEN FORUM

See separate notes.

1 APOLOGIES

None.

2 DECLARATIONS OF INTEREST

None at this stage.

3 TO APPROVE AND ACCEPT THE MINUTES OF THE PREVIOUS MEETING

It was **RESOLVED** and all agreed that the minutes of the meeting held on 8 December 2009 were a true and accurate record of the meeting.

4 CLERK'S REPORT

Proposed Stopping up of Highway at 2 Victoria Meadow.

5 PLANNING

a To note any planning matters dealt with under delegated authority

None

b Planning Matters for Decision

None.

c Planning Matters for information

None.

6 POLICE UPDATE

Speedwatch training should be done with the next few weeks. Cuppa with a Copper will take place on Wednesday 10 February 3.00 – 4.30 pm at Howard Primary School.

7 HIGHWAYS UPDATE

SCC newsletter entitled "Staffordshire Highways Improving the way we work with Local Communities " A guide for community leaders was circulated to all Cllrs.

8 **TO RECEIVE AN UPDATE ON THE COMMUNITY SHOP**

Next meeting 21 January 2010

9 **TO RECEIVE AN UPDATE ON FISHERWICK QUARRY**

Need to encourage everyone to complete the questionnaire regarding the consultation on sub regional apportionment of guidelines for the provision of aggregates interim policy statement West Midlands Regional Assembly.

10 **TO RECEIVE AN UPDATE ON THE CROWN**

The Crown was now open for drinks only. Works still to be carried out.

11 **TO CONSIDER THE ESTABLISHMENT OF A BEST KEPT VILLAGE WORKING GROUP**

Cllrs, Mrs Embury, Gilbert, Greenwell and Clerk agreed to be involved. Cllr Mrs Embury would look into what was required. Clerk to provide a briefing and to provide initial wording for website, Parish Magazine and Village Voice.

Clerk
PE
TG
AG

12 **TO CONSIDER THE MANAGEMENT OF THE FLOWER TUBS**

Cllr Robotham agreed to lead on this to see if there were any willing volunteers to plant/weed the tubs and also to see if any donations could be sought either in the form of monies or plants. Cllr Robotham and Clerk to draft wording for website, Parish Magazine and Village Voice.

Clerk
JR

13 **FINANCE UPDATE**

- a The Cheques for Payments Lists was approved.

Cheque	Gross £	Details
SO		Ruth Redgate
67	75.00	Grand Lawns
69	50.60	Lichfield District Council
70	483.00	Audit Commission

- b The financial comparison was **NOTED**.

- c It was **RESOLVED** and all agreed to the subscription of Parish Online at a cost of £10 per 1000 population and a one off fee of £20.00 if SCC do not get enough requests for it to be viable for them to pay

- d Cllr Robotham suggested a villager. They will be approached to see if they are willing to undertake the role of Internal Auditor for 2009/10

- e It was **RESOLVED** and all agreed to the addition of "The internal auditor shall be appointed annually by resolution of the council, and shall before the audit takes place be briefed by the RFO and Chairman or other nominated councillor" at 4.4 of the Financial Regulations.

14 **PARISH COUNCIL DIARY – ALL**

a Past Dates

None

b Future Dates

i Lichfield Area Committee – 19 January 2010 - Chair

ii Lichfield Parish Forum – 19 January 2010 - Chair

iii SLCC Practitioners’ Conference 26 – 27 February 2010 – Moat House, Stoke on Trent
– Clerk jointly funded with Anglesey

15 **ITEMS FOR FUTURE MEETINGS**

BKV

Flower Tubs

Internal Auditor

16 **DATE AND TIME OF NEXT MEETING**

Tuesday 9 February 2010

..... **Signed by Chair/Vice Chair** **Dated**